



NORTH CAROLINA AIR NATIONAL GUARD AGR VACANCY ANNOUNCEMENT



POSITION AND DUTY MOS: Assistant Inspector General D1011P01 81000 PSN #: 0106296434	RANK/GRADE: NTE SMSgt/E-8	<input type="checkbox"/> NATIONWIDE <input type="checkbox"/> NCANG MEMBERS ONLY <input checked="" type="checkbox"/> ON BOARD AGR ONLY	ANNOUNCEMENT #: ANG-AGR 2015-04
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UNIT, LOCATION, POC:**145 Airlift Wing, Charlotte NC****POC: Col Quincy Huneycutt quincy.huneycutt@ang.af.mil****704.391.4345 DSN: 231.4345****OPENS: 27 February 2015 CLOSES: 13 March 2015**

PRINCIPAL DUTIES AND RESPONSIBILITIES: This position is located in the Office of the Wing Inspector General of Inspections. The purpose of the position is to inquire into and periodically report to the Wing Commander on the readiness, discipline, efficiency, economy, and morale of military and civilian personnel, equipment and associated management systems within the command. This position includes performance of the following functions: training and teaching, assistance, and inspections. Conducts general, special, or follow-up Inspector General Inspections to ascertain compliance and/or identify systematic problems and determine root causes. Develops solutions and recommends assignment of responsibility to correct problems for the Wing Commander and assists unit commanders in implementation of Command Inspections (CI) Initial, subsequent, and follow-up inspections, Staff Inspections (SI), Staff Assistance Visits (SAV), and Unit Effectiveness Inspections (UEI) and unit self-inspections. Conducts assistance, inquiries, or inspections into special functional area as directed by regulatory guidance of the Wing Commander to include: Internal and external inspections. Assesses unit training and provides confidential observations on unit performance to commanders and the Wing Commander. Assessment criteria includes knowledge, proficiency and understanding of the following training areas: unit Mission Essential Task List (METL), mission focus, long, short, and mid-term planning, basic operating systems, training meetings, training support publications, training schedules, mobilization and deployment plans, UEI, Reports and other matters. Conducts preliminary analysis to determine compliance and noncompliance. Establishes a case file to solve problems and grievances or refer action to the appropriate agency. Upon inspection completion, enters functional code and category into Inspector General database (IGEMS) for analysis and determination of trends, Prepare database statistics and other related reports for Commanders. Manages Commander Inspection Program (CCIP) dashboard for the WG/CC providing real-time data on Wing Programs and Inspections, and monitors discrepancies and suspense updates while producing inspection reports and tracks corrective action plans. Independently assesses Wing programs and capabilities. Validates and verifies Wing, Group, and Squadron self-assessment programs and results. Draft Inspection Reports and receives feedback from Wing Inspection Team (WIT) members after inspection completion, and validates and consolidates inputs and develops report. Coordinates report and provides report to CCIP Director for signature. Is a liaison between IG and Wing as well as outside organizations for inspection coordination. Performs other duties as assigned.

QUALIFICATIONS: Must meet the physical qualifications outlined in AFI 48-123, as appropriate. Must comply with the military duty eligibility requirements IAW ANGI 36-101. Knowledge is mandatory of: relationship to mission accomplishment is mandatory. Education: For entry into this SDI, Airman must have completed the USAF SNCO Academy (correspondence or in-residence). Training: Completion of the Air Force Basic Inspector Course taught by the Air Force Inspection Agency (AFIA) is mandatory. Experience: Previous inspector experience at the unit, wing or MAJCOM highly desired. For entry into this specialty: Demonstrated ability to prepare written reports. Recommendation by unit commander. No Unfavorable Information File or open IG investigations. For entry and retention of this specialty, must meet requirements listed in Chapter 8 of AFI 90-201, *The Air Force Inspection Program*. For award and retention of AFSC 81000, must maintain an Air Force Network License according to AFI 33-115, Vol 2, *Licensing Network Users and Certifying Network Professionals*.

NOTE: Military Grade Inversion: The military structure is preeminent over the full-time structure and military grade inversion within the full-time work force is not permitted. The military grade of the supervisor must equal or exceed the military grade of personnel supervised.

Member must remain in the position to which initially assigned for a minimum of 24 months.

Application Packages must include the following:

(1) NGB Form 34-1 (dated 11 Nov 2013)

(2) A copy of your current (last 12 months) "passing" Physical Training Assessment Sheet. Must have a passing PT Assessment before starting tour.

(3) vMPF RIP. Must be no more than 60 days old. Data Verification Brief (DVB) briefs or RIPs generated directly from MILPDS will not be accepted. All information to qualify you for an AGR Tour must be present within your RIP. If there is a system limitation causing your record to be incorrect, you must include the official supporting source document with your package. Pen/ink corrections on RIP could disqualify package

(4) ASVAB Scores and PULHES: AF Form 422 (Obtain from 145 MDG). Must comply with ASVAB and PULHES criteria as listed in AFECDD.

Individuals selected for AGR tours must meet the Preventative Health Assessment (PHA)/physical qualifications outlined in AFI 48-123, *Medical Examination and Standards*. They must also be current in all Individual Medical Readiness (IMR) requirements to include immunizations. RCPHA/PHA and dental must be conducted not more than 12 months prior to entry on AGR duty and an HIV test must be completed not more than six months prior to the start date of the AGR tour. Individuals transferring from Title 10 (Regular Air Force or Reserve Component Title 10 Statutory Tour) are not required to have a new physical unless the previous physical is over 12 months old at time of entry into AGR status.

Individuals on a DD Form 469, *Duty Limiting Condition Report* at the time of AGR physical package evaluation will not be deemed medically qualified. Individuals may apply for AGR tours as long as meet the aforementioned requirement and subsequently are medically cleared off any DLC/medical profile prior to starting a new AGR tour. An initial AGR order will not be published prior to ensuring the selected applicant is off any duty limitations before starting their AGR tour.

Airmen determined physically qualified for continued military service IAW AFI 48-123, *Medical Examinations and Standards*, by the State Air Surgeon (or designated representative) or Military Entrance Processing Station (MEPS) may enter on AGR duty immediately.

(5) Dental Classification: 1 or 2 (Obtain current SF 603A from 145 MDG)

(6) Must have adjudicated Security Clearance before starting tour.

(7) Scan all documents and submit as one attachment.

PLEASE READ DISCLAIMER: Do not submit other documents unless specifically asked for in the announcement.

You, the applicant, are responsible for the completion and turn-in of your application, all contents, and attachments. Incomplete applications will be considered "Not Qualified" because of lack of information. HRO is not responsible for incomplete packets. Applications and associated documents will not be returned nor considered for future vacancy announcements. Do not submit original documents

EMAIL APPLICATIONS TO: 145fss.fulltimejobapplications@ang.af.mil Applications must be received not later than 1600 hours (EST) on the closing date of the announcement. Applications received after the closing date/time will not be accepted. Applications must not be mailed using government-supplied envelopes or postage.

THE NORTH CAROLINA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER

Eligible applicants will be considered without regard to race, sex, religion, national origin, or political affiliation.